PUBLIC ART SELECTION AND APPROVAL PROCESS

Percent for Art in Municipal Projects

PROJECTS IDENTIFIED BY PUBLIC ART PROGRAM (PAP) STAFF
Site/Timeline/Needs assessed / Budget Set

ART PLAN PRESENTED TO PUBLIC ART COMMISSION (PAC)

- ✓ Artist selection panel
- ✓ Art site recommendations
- ✓ Type of artist selection process
- ✓ Budget
- ✓ Community stakeholders or partners

Community Outreach
PAP staff and PAC

REQUEST FOR QUALIFICATIONS (RFQ) ISSUED

ARTIST SELECTION PROCESS

- ✓ Panelists + PAP Staff review artists to select a finalist
- ✓ PAC approves the selected artist
- ✓ Artist contract for artwork design development

Community Input

PAP Staff reports to PAC during process

FINAL ARTWORK DESIGN PROPOSAL GOES TO PUBLIC ART COMMISSION (PAC) FOR APPROVAL

Community Input

FABRICATION + PLACEMENT CONTRACT NEGOTIATED BY PAP STAFF AND ARTIST

IF OVER $85,000, CONTRACT GOES TO CITY COUNCIL FOR APPROVAL

Community Input

PROJECT MANAGED BY PAP STAFF WITH REGULAR UPDATES TO COMMISISON

PROJECT MANAGEMENT INCLUDES:

- ✓ Design development
- ✓ Permitting and community meetings/outreach
- ✓ Coordination with the project architect and City Depts
- ✓ Scheduling payments
- ✓ Ensuring insurance/ safety/ ADA requirements and engineered drawings are approved.
- ✓ Subcontractors and contract extensions are approved
- ✓ Coordination of underground utility identification, cranes, trucks, concrete contractors, etc.
- ✓ Opening celebration planning
- ✓ Press release and promotions