



Revised Sept. 2007

# Art in Private Development (AIPD) Checklist for Submittals and Presentations to the Scottsdale Public Art Program

Stage 2 of 3

*For complete definitions, please see the attached AIPD Guidelines.*

**Date:** \_\_\_\_\_

**Project Name:** \_\_\_\_\_ **City Staff Contact:** \_\_\_\_\_

**Project Contact:** \_\_\_\_\_ **ZN#:** \_\_\_\_\_

**Company:** \_\_\_\_\_ **DR#:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**Address:** \_\_\_\_\_

## Final Art Plan / Design Submittal

The applicant must present the final comprehensive public art plan and design to the Scottsdale Public Art Board after DRB approval of the project and before the Project Applicant's submission of final construction drawings.

**Preferred presentation format is digital. Provide four copies of color printouts of the presentation on paper no larger than 11x17. Other arrangements for format may be made in advance of the presentation. The following are suggested inclusions for an effective final art plan:**

- Final design, scale, siting and materials of the artwork
- A description of the proposed project/art
- The artist(s) biography or resume and narrative statements
- Project Description, including artist's intent for the function and vision of the art
- Site plan, elevations, or equivalents
- Materials, colors, and finish of the art, foundation, and landscaping adjacent to the art
- Construction drawings and specifications, including location of art identification plaque
- Scale model or equivalent
- Lighting design
- Site integration and function of the artwork such as accessibility, safety, comfort relative to heat and sun, seating, and landscaping
- Maintenance and durability considerations
- Timeline and finalized project budget
- Copy for artwork identification plaque, including reference to Scottsdale Art in Private Development ordinance

Upon completion of this checklist, please contact Kirstin Van Cleef at [kirstinv@sccarts.org](mailto:kirstinv@sccarts.org) or 480.994.2787 x1716 to schedule a submittal review with Scottsdale Public Art staff.